

Resolution of Board-Approved Credit-by-Examination Audit Process

Kindergarten–Grade 5

WHEREAS, 19 Texas Administrative Code 74.24(b)(1) provides that a board of trustees must approve an audit process for credit-by-examination assessments used for kindergarten–grade 5 acceleration;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of _____ School District by adoption of this resolution approves the following audit process for credit-by-examination assessments used for kindergarten–grade 5 acceleration:

- _____
- _____

Grades 6–12

WHEREAS, 19 Texas Administrative Code 74.24(a)(4) and 74.24(c)(1)(B) authorize a board of trustees to approve of the district's development and use of its own examinations that thoroughly test the essential knowledge and skills in the applicable grade level or subject area;

WHEREAS, 19 Texas Administrative Code 74.24(c)(2) and 74.24(c)(4) provide that, prior to the first administration of an examination for credit, a district must certify that the examination for credit in grades 6–12 meets certain validation criteria;

WHEREAS, 19 Texas Administrative Code 74.24(c)(1) requires a board to approve an audit process for examinations for credit that are developed by the district;

NOW, THEREFORE, BE IT RESOLVED that for each District-developed examination for credit in grades 6–12, the Board of _____ School District approves the following audit process to be used to ensure that the required validation elements in 19 Texas Administrative 74.24(c)(2) are met.

[Insert the District's audit process for each validation requirement below.]

- To ensure that the examination is aligned to all assessable TEKS for the course, the District will _____;
- To ensure that the examination is not published and is not publically available, the District will _____;
- To ensure that the examination is administered in a secure environment under standardized conditions by the District, the District will _____; and
- To certify that the examination is evaluated to ensure test scores can be interpreted as indicators of what the test is intended to measure and for consistency of test results across testing conditions, the District will _____.

BE IT FURTHER RESOLVED that if the examination for credit is for a course that has a state end-of-course assessment instrument, the Board approves the following audit process to be used to ensure that the additional required validation elements in 19 Texas Administrative Code 74.24(c)(4) are met.

This audit process will ensure that the examination is externally validated as follows:

- To ensure that the examination is aligned with and appropriately addresses all assessable TEKS for the course, the District will _____;
- To ensure that the examination assesses the appropriate level of rigor for each student expectation, the District will _____; and
- To ensure that the examination yields comparable distribution of results across tested subgroups, the District will _____.

The authority granted by this resolution is effective until the Board revokes such authority by further action.

Adopted this _____ (date) day of _____ (month), _____ (year), by the Board of Trustees.

Presiding officer: _____

Secretary: _____